

DRAFT

Minutes of the meeting of the
Woking JOINT COMMITTEE
 held at 6.00 pm on 2 December 2015
 at Woking Borough Council Civic Offices, Gloucester Square, Woking GU21
 6YL.

Surrey County Council Members:

- * Mrs Liz Bowes (Chairman)
- Mr Ben Carasco
- * Mr Will Forster
- * Mrs Linda Kemeny
- * Mr Saj Hussain
- * Mr Colin Kemp
- * Mr Richard Wilson

Borough / District Members:

- * Cllr Ken Howard
- * Cllr Beryl Hunwicks
- * Cllr John Kingsbury (Vice-Chairman)
- Cllr Kevin Davis
- * Cllr Anne Roberts
- Cllr Carl Thomson
- * Cllr Graham Chrystie

* In attendance

Notes from Open Public Question**49/15 APOLOGIES FOR ABSENCE [Item 1]**

Mr Ben Carasco, Cllr Kevin Davis and Cllr Carl Thomson gave apologies for absence.

50/15 MINUTES OF PREVIOUS MEETING [Item 2]

The minutes of the last meeting held on 23 September 2015 were agreed and signed.

51/15 DECLARATIONS OF INTEREST [Item 3]

There were no declarations of interest.

52/15 PETITIONS [Item 4]

No petitions were received.

53/15 WRITTEN PUBLIC QUESTIONS [Item 5]

Two public questions were received and tabled. A copy of the questions and answers are annexed to these minutes. The supplementary questions and responses are set out below:

Question 1:

Mr Blackburn did not think that the answer addressed his question – he asked how the message could be got out that people should not cycle on the pavement unless it was dedicated as shared use.

In response it was noted that the signage for the town centre was due to go up in the New Year. Once this is in place, officers will look to see what education is required. On the wider issue of cycling on pavements, Highways Officers will speak to road safety colleagues who run campaigns to see if they can do any more around this issue.

Cllr Kingsbury suggested the local MP could be lobbied to try and make it a requirement that all bikes have working bells on them.

Question 2:

Mr Bennett was disappointed with the response as he sees the issue caused by people parking in this area at school drop off time before the parking restrictions are enforceable.

As set out in the response, it was agreed that the area would be monitored. Officers would work with the school, councillors and residents to review the location and report back by the March Joint Committee meeting.

54/15 WRITTEN MEMBER QUESTIONS [Item 6]

Five member questions were received and tabled and are annexed to these minutes. The supplementary questions and responses are set out below:

Question 1:

Mr Forster asked for a future update on ETHOS following the pilot to see if it would be suitable for Woking.

Question 2:

It was agreed that a report on HGVs in Woking would be added to the forward plan for December 2016.

Question 3:

Further to a request as to whether bus priority measures could be installed in Woking, it was agreed that a response would be provided outside the meeting.

Question 4:

It was agreed that Cllr Smith would meet with Andrew Milne for a further discussion outside the meeting.

Question 5:

Members looked forward to receiving an update report next year.

55/15 HIGHWAYS UPDATE (EXECUTIVE FUNCTION) [Item 7]

Andrew Milne introduced the revised tabled report which set out an update on highway schemes within the borough and asked for the committees agreement to the capital programme for 2016/17. The revised report contained an updated table of schemes for approval. It was noted that the capital budget for next year had not been set, but the proposals before members set out a flexible use of funds with a mixture of infrastructure and capital maintenance with at least one crossing scheme and if approved would enable a full spend of the budget.

RESOLVED

Woking Joint Committee agreed to:

- (i) Note the progress with ITS highways and developer funded schemes, and revenue funded works for the 2015/16 financial year
- (ii) Agree the proposed capital works programme for 2016/17 in the revised tabled report
- (iii) Note progress with budget expenditure
- (iv) Agree that any available parking surplus funding is set aside to support the capital works programme
- (v) Note that a further Highways Update will be brought to the next meeting of this Committee.

56/15 2015 WOKING PARKING REVIEW (EXECUTIVE FUNCTION) [Item 8]

David Curl introduced the 2015 Parking Review and asked members to note the tabled amendments as set out in drawings 20105 and 20021 which removed some restrictions from the previous proposals and proposed an amendment for restrictions in a parking bay on Oaktree Road in Knaphill and Goldsworth West.

Public comments:

- It was noted that proposals set out on drawing 20089 should read Julian Close not Julian Way.
- In response to a question on Chobham Road, it was noted that the tabled amendment was put forward with less restrictions so as not to displace as many cars on the surrounding roads.
- A question was raised as to whether people who work in Woking are discriminated against as they get charged the same amount to park as commuters. In response officers noted that every employer has a responsibility to do what is best for its workforce.
- Residents on Walden Park Road have objected to the proposal and residents are requesting a CPZ instead.

Member comments:

- In response to residents comments on Walden Park Road, Mr Kemp has liaised with officers and agreed to remove the proposal for Walden Park Road from this review and to look to put a CPZ in the area. This would be taken forward in the New Year.
- Mr Kemp requested that the restrictions in Silversmith Way are extended past the garages.

ITEM 2

- During the last review restrictions were agreed for Queens Road but the lower end of the road still does not have double yellow lines. Officers were aware and were following this up.
- In response to a member question it was explained that requests for disabled bays tend to be advisory. If these are abused then an order will be made.

Officers explained that the proposals were scheduled to be advertised for 28 days in February, and subject to any objections would be implemented in the summer. The next review will come before committee in March 2017, with the review being prepared at the end of 2016.

Members thanked officers for their work on this review.

RESOLVED

Woking Joint Committee agreed that:

- (i) the proposed amendments to on-street parking restrictions in Woking as described in this report and shown in detail on drawings in annex A area agreed with the following amendments:
 - a. the changes to the restrictions as shown in tabled amendment for Knaphill and Goldsworth West - drawings 20105 (B) and 20021 (E)
 - b. The deletion of the proposed no waiting restrictions along Waldens Park Road on drawing 20016
 - c. The extension of the double yellow lines past the garages at the end of Silversmith Way with the removal of a small section outside number 68 Silversmith Way as shown on drawing 20089
- (ii) the Joint Committee allocates funding as detailed in paragraph 5.1 of this report to proceed with the introduction of the parking amendments.
- (iii) the intention of the county council to make an order under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions in Woking as shown on the drawings in annex A as amended and the tabled drawings 20105 and 20021 is advertised and that if no objections are maintained, the orders are made.
- (iv) if there are unresolved objections, they will be dealt with in accordance with the County Council's scheme of delegation by the Parking Strategy and Implementation Team Manager, in consultation with the Chairman/Vice Chairman of this committee and the appropriate county councillor.

57/15 ON STREET PARKING ENFORCEMENT UPDATE (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) [Item 9]

Geoff McManus introduced the report which set out the annual report for on street parking management and enforcement within the borough. It was noted that the surplus from the on street parking budget available to committee was £108,893.

RESOLVED

The Woking Joint Committee agreed to:

- (i) Note the contents of the report.

58/15 ARMED FORCES COMMUNITY AND CORPORATE COVENANT IN WOKING (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) [Item 10]

Cllr Kingsbury introduced the report which set out an update of activities undertaken to implement the Armed Forces Covenant in Woking.

Capt McGarvey-Miles and WO1 Hendry from 27 Regt RLC explained that part of their role under civil engagement was to work with the boroughs of Woking, Waverley and Guildford. As part of this work they have engaged with schools, attended the opening of the Peace Garden at the Muslim Burial Ground, been part of remembrance parades etc. They have a role of co-ordinating the other units within the geographical areas of Woking, Guildford and Waverley (ATC Pirbright and 3PWRR) and their engagement with the authorities. Going forward there would be a focus on youth, employer and community engagement.

Canon Bruinvels explained the countywide role in taking forward the Covenant locally. Woking is an exemplar authority being led by Cllr Kingsbury. He highlighted the work to develop a job profile for Armed Forces Champions which has had national interest, the amount of Armed Forces Covenant grants brought into the county and the work being progressed with the Career Transition Partnership to advertise Surrey jobs to the Military. The county wide board has a key role to facilitate, signpost and enable.

Cllr Kingsbury led members through a presentation outlining the specific work in Woking. This included changes in the Council's policy for employment, Reservists and housing; gave examples of partnership events including First World War commemorations, a Victoria Cross Commemoration Service and the SERFCA Leadership Challenge; taking forward the Corporate Covenant with local businesses; supporting Service Charities; and successful funding projects including Beech Grove Play area and the Peace Garden at the Muslim Burial Ground, which was officially opened by HRH The Earl of Wessex KG GCVO on 12 November 2015.

Member comments:

- Members discussed whether they should look to give the Freedom of the Borough to a local Unit. This was proposed by Mr Kemp and seconded by Cllr Chrystie. It was agreed that it should be considered by the Freedom of the Borough Panel. Canon Bruinvels offered to assist.
- Members would like to see the Corporate Covenant signed by local businesses in Woking by 31 March 2016.
- The issue of Service Children and education was discussed. It was agreed that a meeting would be held between Mrs Kemeny and Canon Bruinvels to consider:
 - The implications on schools funding of children not being on school role by October and whether anything can be done to stop the schools being at a disadvantage

ITEM 2

- How to address the issue of children being given a school near a unit address, and then having to reapply if the Service Family Accommodation is not close to the unit address or their allocated school
- Whether Service children could be moved up the admissions criteria.

RESOLVED

Woking Joint Committee noted the report.

59/15 BUCKINGHAMSHIRE AND SURREY TRADING STANDARDS WORK IN WOKING 2014/15 (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) [Item 11]

This item was deferred until a future meeting.

60/15 FORWARD PROGRAMME (FOR INFORMATION) [Item 12]

Woking Joint Committee:

- (i) Noted and commented on the forward programme contained in the report with the addition of the following items:
 - Consider issue of HGVs in rural Woking – Dec 2016
 - Report looking at dealing with cars for sale/trading on Highways and how it can be addressed
 - Provision of information to public in a visual manner to show relevant highways information/schemes completed

61/15 DECISION TRACKER (FOR INFORMATION) [Item 13]

The updated Tracker was noted.

Meeting ended at: 8.30 pm

Chairman